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Action

Fiscal Policy and Planning Committee

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2008-09

Executive Summary: Section 610 of the Commission on Teacher Credentialing Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. This item presents an agreement that requires approval.

Recommended Action: Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

Presenter: Crista Hill, Director, Administrative Services Division - Fiscal and Business Services Section

Strategic Plan Goal: 6

Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment

- Use technologies to support both ongoing operations and innovations designed to increase efficiency
- Communicate effectively to share information and increase productivity

December 2008

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Introduction

Section 610 of the Commission on Teacher Credential (Commission) Policy Manual (Contract Authority).¹ requires that agreements or contracts of \$150,000 or more be approved by the Commission. This agenda item seeks approval for the Executive Director to execute the agreement as presented in this agenda item that is in excess of \$150,000.

Background

As part of daily operations, Commission staff works with various external vendors to access needed expertise in the field. When an agreement exceeds \$150,000, as specified in Section 610, Commission staff must seek approval from the Commission prior to entering into the agreement. Agreements below \$150,000 are currently delegated to the Executive Director for approval.

Requested Action by the Commission

It is requested that the Commission approve an agreement with El Dorado County Office of Education for \$1,015,000 for the work associated with the implementation of the FACT formative assessment. The proposed term of this agreement is January 1, 2009 – June 30, 2010. The cost associated with this project will be funded from existing resources as a result of the sales of the CFASST product. It is important to note that the second year of funding is currently pending the 2009-10 budget development process. If for some reason this is not approved, the current year funding for the work would be \$500,000. The remaining funds would remain in the Test Development and Administration Account fund reserve until approval to use the funds is authorized. The approval of this is necessary to ensure that the State's formative assessment is aligned with current law and candidates receive the resources to implement the revised product.

Recommendation

Commission staff seeks approval for the Executive Director to execute the agreement outlined above.

¹ CTC Policy Manual: <http://www.ctc.ca.gov/commission/pdf/CTCC-Policy-Manual.pdf>

